

EKLAVYA MODEL RESIDENTIAL SCHOOL MANGALA

TENDER NOTIFICATION – 01/2026-27 DATE: 27/02/2026 (Friday)

To,

M/S.

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Sub: Terms and Conditions of the TENDER for the supply of _____.


1. The TENDER paper must be reached to the office of the undersigned in a sealed envelope (not stapled) and super scribe as “TENDER FOR THE SUPPLY OF _____” on the Top note of the envelope, not by name on/before 04:00 PM on 21 March 2026 positively. School shall not be responsible for any postal delay. The Tenders will be opened in the Office of the Principal, EMRS Mangala at 11:00 AM on 23 March 2026 in presence of PASC Members.
2. The Tender should be submitted as according to the terms and conditions specified in paragraphs 3 to 30 along with valid GST Registration/IT Paper except vegetables, Perishable items unless it will be rejected. The quoted price must be inclusive of all taxes, transportation & installation charges and to be delivered at the school point. All bidders must submit the filled-up Tender papers (from page-1 to 6) with seal & signature on each page along with their annexure/s.
3. The Tenderers should quote the price in amount against the item/s which has no MRP and quote percentage (%) of discount against the article/s as instructed in the Tender paper. There should not be any over-writing or corrections in the quoted price/%age of Discount on MRP. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with seal, signature and date. In the absence of the attested signature the Tender is liable to be rejected.
4. The Committee does not bind himself to accept the lowest quoted price for all items. The committee reserves the right to accept the quoted price after comparing the price and quality and in selection will be done on the basis of quality also. If the lowest quoted price of any item seems high in comparing to the Market Price, the committee can negotiate/bargain with the L1 Bidder and that negotiated price will be fixed.
5. The Bidder should submit his /her Tender form along with Earnest Money Deposit (EMD) in form of Bank Draft in favor of EKLAVYA MODEL RESIDENTIAL SCHOOL MANGALA payable at SBI, Kollegal. The EMD will be forfeited in the event of failure to comply with the contract.
6. The EMD or SD should be remitted by way of online (Internet banking, Phone Pay, Google Pay to account number only (Account No. 64174802771, IFSC Code SBIN0040065, State Bank Kollegal Branch) / crossed Demand Draft of Nationalized Banks drawn in favour of ‘THE PRINCIPAL, EKLAVYA MODEL RESIDENTIAL SCHOOL MANGALA, only on State Bank of India, Kollegal Branch. **Cheques will not be accepted.**

7. If the contractor fails to supply the articles within the stipulated time period as per guideline / supply order issued by the undersigned, the school will purchase the articles from the market and the difference of price, shall be deducted from the EMD or in case the amount paid by the school will be excess than the security deposit, the supplier shall be liable to pay that amount.
8. The Brand /Make other than the specification given in the Tender schedule will not be accepted. The undersigned is not responsible for any damage or loss of materials during transportation. Exchange of the same will be done by the supplier at his/her own cost.
9. All materials should be delivered in full and good conditions as per supply order. The successful supplier/firm should supply the materials along with the Invoice Bills; else materials will not be accepted. For the branded item, if there would some free gift schemes, marked on the packing, the same would liable to be supplied with the articles on free of cost and also to be mentioned in the bill.
10. In the event of acceptance of the Tender and placing of the order for purchase, the articles ordered would be subjected to an inspection by the undersigned or his representatives/ and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications/ brand prescribed.
11. If the L1 Bidder will not supply the items in the stipulated time period/ as per the specification, his Tender will stand automatically cancelled and order will be placed to the L2 Bidder, which can't be challenged in any court of law.
12. The amount of EMD money shall be retained by the school for a period of 06 (six) months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period.
13. The Tenderers are requested to submit the samples at the time of submission of Tender in a sealed packet. Loose articles minimum 50gms should be submitted in a transparent jar/polythene bag. Packet items and pieces should be submitted one in number invariably printed label of the firm.
14. Payment will be made only after verification of the supplied articles by the quality checking committee/ undersigned and entry in the stock & issue register and scrutiny of bills after full supply as per the order placed to the party.
15. Quality should be invariably maintained throughout the year /period of agreement as per the sample and specification. Articles may sent for the laboratory testing if required; the articles must be fresh and good in quality.
16. The rate should be quoted in Indian Rupees (INR) and in terms of metric weight measure I.e., Kg, ltr, gm, etc. as the case may be. The rate quoted should be valid till finalized the fresh Tender.
17. It is not compulsory on the part of the undersigned to purchase the items for which the Tender is being added and supply order will be placed as per actual requirement of the institute.
18. No interest will be paid by the undersigned for the EMD money (get in this School. Payment will be made in shape of A/C payee cheque or RTGS only).
19. In case the date and time of opening of the Tender is changed, the same will be displayed in the notice board of the school.
20. If bidder is providing bid for Grocery Items/Mess Provisions then the bidder should have annual turnover of not less than 50 Lakh.

21. All the information as called for in the Tender documents should be submitted (in English only); truly, clearly, legibly, unambiguously and without any abbreviation. More than one rate for each item shall be rejected.
22. The Tender must submit the detail postal address, E-mail ID, Bank Account Number with IFSC and Telephone Inc. of their shop in the Tender paper.
23. In case of any document submitted by the Tenders-in support of their claim are found to be false or forged, the Tender is liable for cancellation and EMD deposited by the Tenderer will be forfeited.
24. In no case the payment will be made above maximum retail price (MRP). The approval rates and the MRP shall be compared and less amount whatsoever shall be paid to the supplier.
25. The expenses incurred on issuance of Bank Draft, processing of RTGS, NEFT, etc. for making the payments for articles supplied shall be borne by the concerned supplier /firm as the case may be.
26. Material should be as per the specification of NESTS issued time to time.
27. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super-scribed. The technical bids are to be opened by the PASC at the first instance and evaluated then financial bids of only technically acceptable offers will be opened.
28. Tender, which do not comply with the above conditions is liable to be rejected.
29. The Tender will be valid till the finalization of New Tender.
30. The sealed Tenders should invariably contain:
 - I. Up to date GST Clearance Certificate up to March 2025 copy and copy of PAN & GST Number of concerned firm.
 - II. In case of Authorized dealers, the Authorization Certificate issued by the Manufacturer /company and brochure specified with the concerned items and price list.
 - III. Signature of the Tenderer in all pages with date.
 - IV. This instruction to Tenderers is to be signed by the Tenderers and return in original with the Tender papers with all enclosures.
 - V. Bank Draft for cost of Tender Paper Rs. 250/- (Non-refundable) in favor of EKLAVYA MODEL RESIDENTIAL SCHOOL MANGALA payable at SBI Kollegal Branch.
 - VI. EMD in the shape of Bank Draft in favor of EKLAVYA MODEL RESIDENTIAL SCHOOL MANGALA payable at SBI Kollegal Branch.
 - VII. IT Return for last 03 years and all other documents mentioned in the technical bid.

Place: EMRS Mangala

Date: 27/02/2026



PRINCIPAL
Principal,

Eklavya Model Residential School, Mangala
Taluk - Hanur Dist. Chamrajanagar
Karnataka 571443